



The news and information bulletin from the A & B Diocesan Education Service



November 2018



Director's Letter

Dear Colleagues,

As I write this, memories of last Sunday's Remembrance Day are still fresh in all our minds. I doubt whether those who signed the Armistice on 11th November 1918 in a railway carriage in a French forest could possibly have envisaged the growth of such a significant annual – and global-act of remembrance. After all, the colossal loss of life led many to believe that the Great War would be the war to end them all.

Some 65 million men were mobilised across Europe during World War I. Nearly a third of them – some 21 million – were wounded. Another 8.5 million were killed and some 7.7 million were taken prisoners of war. All of them had family and friends whose lives were changed forever by the events of 1914-1918. The calamity of war is the personal tragedy it invokes, over and over again.

Tragically, history repeats itself. So we remembered not just those who died in that war but in all other conflicts since. The two-minute silence last Sunday was about more than the horrors of war and the ultimate price for freedom. This pause in a hectic world is a symbol of our spiritual need to be still; the formal silence, a prompt to the memory which helps us mourn our losses; and the poppy we wear, among other things, an acknowledgement of the limitations of human existence.

2018 gives us the chance to remember, but also to pray and work for peace, looking forward with hope. Because as people of God, we are creatures of hope who reach out beyond our own limited horizons to connect with the God whose everlasting peace will come.

As Catholic educators we try to make school a place of sanctuary, so that we can look to the future with hope and optimism, even in the face of great challenge. Catholic Education is not just a theory or an idea which exists in thin air. In essence, it is crafted and shaped by those who work on behalf of it and those who participate in it.

The diocese is profoundly grateful to all staff, teaching and non-teaching, who make the diocese's schools and academies oases of peace amidst the chaos of today. Thank for all you are doing to support, protect and nurture Catholic education.



Marie Ryan

School Improvement Support for the 2018-19 Academic Year

Guidance was published by the DfE on 9 November 2018 concerning support for schools identified as coasting or below the floor standards, but not judged 'inadequate' by Ofsted.

What you can get

All eligible schools will be offered up to 3 days of free advice from a designated national leader of education (NLE) or equivalent. The NLE will work with senior school or trust leaders to help them identify and access school improvement resources.

Eligible schools also judged as 'requires improvement' by Ofsted in 2 consecutive inspections will be offered up to £16,000 of funded support to address the needs identified by the NLE.

Who can get support

This is an optional offer for schools not judged by Ofsted as 'inadequate' but that are:

- primary schools defined as below the floor standards or coasting based on KS2 revised data published in December 2018
- secondary schools defined as below the floor standards or coasting based on KS4 revised data published in January 2019
- 'requires improvement' as judged by Ofsted and that are not subject to below the floor or coasting

In the 2018 to 2019 academic year, the Department for Education (DfE) won't use coasting and floor standards for intervention. It will only intervene on the grounds of educational underperformance if Ofsted has judged a school as 'inadequate'.

The DfE will consult on a new way to identify schools eligible for future DfE-funded support.

When it's available

During the 2018 autumn term, DfE will contact local authorities and academy trusts about schools that provisional data suggests are eligible for support.

Schools will receive support once their eligibility has been confirmed by the published schools' performance data.

All funded support will be delivered by the end of the 2020 spring term.



As last year, the Education Service has produced an online Admissions Tutorial for schools to set their admission arrangements for 2020-21. The Tutorial can be found on the Education Service website at: <https://www.abeducationservice.org.uk/News/View/181> . We would urge all schools to use it.

The Admissions Tutorial is designed to help all schools (whether consulting or not) and to walk them through the process of setting admission arrangements for 2020-21. It emphasises the statutory deadlines and highlights any necessary date changes or other amendments.

The Tutorial advises schools that are planning changes to their admission arrangements (and therefore needing to consult) to contact Simon Parr at the Education Service by 31 October 2018. This date has now passed; please contact the Education Service urgently if the school is planning material changes to their admission arrangements for 2020-21.

The Tutorial also advises schools that are not planning to make changes (and therefore not consulting) to contact Simon Parr confirming this by latest **30 November 2018**.

As a final point, schools should by now have removed 2017-18 admission arrangements from their website. Most schools have indeed done this but we have noticed that these are still remaining in a small number of cases.

Contact: Simon Parr (simon.parr@dabnet.org) 01293 511130.

Data Requests to Schools and Academies

Emails are being sent to schools/academies in mid-November (entitled 'Data Request') to seek the data that provides really important information for effective place planning in the diocese. In the last academic year, schools were very helpful in providing this.

We would be very grateful if the requested information can be returned to us by latest by the end of term and **where possible by the end of November 2018**.

With many thanks in advance for your assistance.

Contact: Simon Parr (simon.parr@dabnet.org) 01293 511130.

New Interim Age Related Standards of Assessment in RE (3-19)

Please be advised that documents relating to the New Interim Age Related Standards of Assessment are now available on the Education Service website (www.abeducationservice.org.uk) under the Resources tab and then RE Resources labelled CES New Interim Standards (3-19) 2018.

From now until September 2020, the Bishops Department has given permission for dioceses to continue to use the historical Levels of Attainment in Religious Education or for schools to use the new Interim Age-Related Standards (3-19) in Religious Education. **In Arundel and Brighton, we are encouraging schools to use the new Interim Age-Related Standards (3-19) either the end of phase document or the end of year document that has been developed, to fall in line with other core curriculum subjects.** We are encouraging schools who are willing, to introduce the new document from January 2019 and would expect all schools to be using the document from September 2019. During this academic year 2018/19 schools are asked to liaise with us towards the usefulness of the document and to contribute samples of work, as discussed at the training, that meet the standards.

We will be adding resources and examples of tracking as we receive them to support schools, so please visit the website regularly. Schools will be kept informed of any updates as and if they arise.

Finally thank you to all schools that attending the two training seminars.

Buildings & Finance Matters

LCVAP and HPCF 18-19

Pretty well everything has been allocated for this year and many projects have been completed. Please do claim monies earlier rather than later – the VA team in Darlington are very busy, with HPCF projects to process as well as LCVAP (and no additional staffing). If you need any help with making claims, please do contact us.

LCVAP 19-20

Many thanks for the applications that have been sent in; the quality of the information was universally high. We have, as ever, a larger potential project list than funding available. We will be clarifying any queries over the coming couple of months, and are aiming for an independent panel to prioritise bids in January; these then need co-ordinating with the other dioceses, and final notice will be published when the Local Authorities have confirmed the exact amount of funding available – likely to be March.

Additional capital funding

You may have spotted the announcement in the Budget of additional capital funding for schools – an average of about £10,000 for primary schools and £50,000 for secondary schools. The department has announced: “We plan to publish a calculator by December, to help you estimate what funding your school will get. We expect this funding to be for improvements rather than major capital projects, and for schools to spend the money in financial year 2018 to 2019.”

Clearly that does not really leave enough time for proper procurement and execution, especially for capital projects over the winter – but do not panic, there is a clear rider: “However, the normal terms of devolved formula capital will apply which provide some flexibility for schools to spend the funding over the following two financial years if necessary.”

Whilst details are thin on the ground, it appears then that this is best considered as an increase (one-off) in DFCG allocated in this financial year. Schools are encouraged to start outline planning for the effective use of this funding now; it might help to know that the average size of a primary school is about 260 pupils and a secondary school 910.

The relevant funding for Academies is given on a MAT basis, rather than individual academies.

Note to Clerks

Thank you to all the Clerks who sent the Education Service the name of the Chair and Vice Chair of Governors, after elections took place this term. Please advise us of both new Chairs of Governors and current Chairs of Governors if they have been re-elected. Please include contact details for both the Chair and Vice Chair.

N.B. A change of date.

**The Clerks forum on the 9th January 2019 has been rescheduled to
Wednesday 27th March 2019.**

The previous date clashed with Babcock Clerk training, the time and venue remain the same. Please make every effort to attend one of these forums, an agenda will be sent shortly.

<p style="text-align: center;">Clerks Forums</p> <p style="text-align: center;">Wednesday 23 January 2019 10.00am – 12.00noon St Bernadette’s Catholic Primary School, Brighton</p> <p style="text-align: center;">Wednesday 27th March 2019 10.00am – 12.00noon St Peter’s Catholic Primary School, Leatherhead</p>
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N.B. Foundation Governors are appointed by the Diocese. Any resignations should be addressed to Marie Ryan, Director, and sent by the clerk to the Education Service at the following address:

Marie Ryan, Director, Education Service, 4 Southgate Drive, Crawley, West Sussex RH10 6RP

Upcoming Courses and Events

A summary of the courses for the months of Spring Term 2019 include:

SPRING TERM 2019

JANUARY

Monday	7	Preparation for S48 Inspection – School Self Evaluation	14.00 – 17.30	DABCEC
Wednesday	16	Secondary Heads of RE (Day 2 of 3)	9.30 - 15.15	DABCEC
Wednesday	23	Clerks’ Forum: Regional training for Sussex / Brighton and Hove schools	10.00 – 12.00	ST BERNADETTE’S
Friday	25	Support for School Chaplains (Day 2 of 3)	9.30 - 15.15	ST WILFRID’S CRAWLEY
Wednesday	30	Primary Headteachers’ Conference Effective School-to-School Support	9.30 - 15.15	DABCEC

FEBRUARY

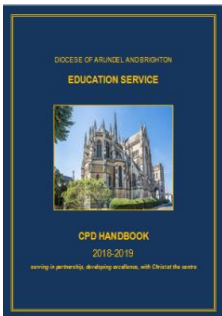
Wednesday	6	Sustaining Catholic Leadership: Development Day for DHTs / AHTs	9.30 - 15.15	DABCEC
Monday	11	Outstanding Governance: Support and Challenge in a Catholic School	19.00 - 20.30	DABCEC
Wednesday	13	School Business Managers’ Forum	10.00 – 12.30	DABCEC
Thursday	14	Primary RE Coordinators’ Day (Day 2 of 3)	9.30 - 15.15	DABCEC
Wednesday	27	Aspiring Middle Leaders’ Development Day (Day 2 of 3)	9.30 - 15.15	DABCEC

MARCH

Friday	1	Primary NQTs’ Training (Day 2 of 3)	9.30 - 15.15	DABCEC
Wednesday	27	Secondary RE: Training and support for teachers new to teaching Religious Education	16.00-18.00	DABCEC
Wednesday	27	Clerks’ Forum: Regional Training for Surrey schools	10.00 – 12.00	ST PETER’S LEATHERHEAD

Full details of all courses are listed in the Education Service CPD Handbook and on the Diocesan Education Service website at www.abeducationsservice.org.uk/Courses/.

New CPD Booklet available



The Education Service CPD Handbook for the academic year 2018-19 is now available. Please see the Courses and Events section of the Education Service website for details of individual courses and to book onto the courses.

In the [Courses and Events section](#) of the website, you can also see courses available in a calendar view or as a downloadable version of the Handbook.

CES Model Application Forms

We have been reminded by the Catholic Education Service (CES) concerning the CES model application forms on their website.

Please note that the model forms should not be used as final versions and need to be adapted. The new GDPR regime requires these adaptations are made and the forms have a section specifically for this. The CES have emphasised that it is essential that schools use suitably adapted versions reflecting the specific privacy arrangements that are in place.

The CES is still being contacted by applicants who have been directed by their schools directly to the CES website and to the CES model forms. The CES has asked us to remind our schools to adapt the new forms and host them on their own websites, rather than direct them to the model forms.

Current Vacancies

Please may we remind colleagues that the Bishops' Conference has a very clear stance on the posts of Headteacher, Head of School, Deputy Headteacher, Head of RE and Chaplain. These posts must be reserved for practising Catholics and clearly advertised as such. In view of this, a senior member of the Diocesan Education Service (DES) is obliged to represent Bishop Richard in the recruitment process for any of the above positions, even if a post is part-time.

With this in mind, it is essential when recruiting for any of these positions that the school liaises with Gill Sajnog (gill.sajnog@dabnet.org or 01293 511130) in advance of any advertisements being placed or before any dates are agreed. Gill co-ordinates our recruitment diary and is the first port of call for these matters. The updated *Memorandum on the Appointment of Teachers to Catholic Schools* can be found at:

www.catholiceducation.org.uk/employment-documents/bishops-memorandum/item/1000049-memorandum-on-appointment-of-teachers-to-catholic-schools

CROSS-PHASE RETREAT FOR HEADTEACHERS

MONDAY 26 NOVEMBER 2018

Advent Retreat

with Bishop Richard

“Rejoice in the Lord always: and again I say, Rejoice.”

Philippians 4:4-8



Let the Lord enter! He is the king of glory.

Monday 26th November 2018

9.30–15.15

Ashdown Park Hotel

Cost: £70